

Schaefer, Christina

From: Elisabeth Buck [Elisabeth.Buck@igov.state.ia.us]
Sent: Friday, February 16, 2001 1:57 PM
To: 'Schaefer, Christina'
Subject: RE: Admin & Reg Meeting

Thank you for the opportunity to discuss with the committee the potential of a 5% deappropriation. One fact that I would like to make the subcommittee aware of is that the Governors office has not requested increases in our budget in recent years, and have had our budget reduced with no reduction in our statutory requirements or customer expectations.

Here is an outline of the major services that the Governors Office performs. In order to describe the impact of a 5% reduction in Governors FY01 budget, please indicate which services the subcommittee would like for us to reduce or eliminate.

- * Receive and file administrative rules
- * Review administrative rules
- * Process and review pardon request
- * Process and review clemency applications
- * Create and disseminate Executive Orders
- * Process and coordinate extradition's
- * Responsible for all policy and legislative agendas for the Governor and Lt. Governor
- * Responsible for responding to press inquiries
- * Responsible for making appointments to Boards and Commissions
- * Respond to citizens who have concerns with state government
- * Schedule the Governor, Lt. Governor and First Lady
- * Manage the Iowa Commission on Volunteer Service
- * Manage the Governors Office on Volunteerism
- * Process and draft proclamations
- * Respond to citizen inquiries from phone calls, letters, faxes and emails

Elisabeth Buck
Office of the Governor
State Capitol Building
Des Moines, IA 50319
515/281-0201 (tel)
515/281-6611 (fax)
Elisabeth.Buck@IGOV.state.ia.us <mailto:Elisabeth.Buck@IGOV.state.ia.us>

-----Original Message-----

From: Schaefer, Christina [SMTP:cschaef@legis.state.ia.us]
Sent: Thursday, February 15, 2001 2:42 PM
To: Cowley, Anissa; Epley, David; Fardal, David <IDOM>; Anderson, Jim <IDOM>; Johnson, Thane; Maass, Stacie; Watson, Melissa; '(DIA) Heather Lindsay'; '(DIA) Jennifer Komos'; Economaki, Julie <IDOP>; Neubauer, Mary <ILOT>; Herrick, Julie <IRGC>; Long, Darla <IDOP>; Morton, Cindy <IDRF>; Vanderloo, Linda <IRGC>; Vanhaalen, Donna <IDRF>; '(Ethics) Kay Williams'; '(SOS) Eric Bakker'; '(Treasurer) Bret Mills'; '(Treasurer) Stefanie Devin'; Fett, Shari <COMM1>; Gamble, Jerry <DGS>; Stark, John <DGS>; Buck, Elisabeth <IGOV>; 'Warren Jenkins(Auditor) (E-mail)'; Charlie Smithson(Ethics) (E-mail); Dean Lerner (E-mail); 'jvlinden@max.state.ia.us'
Cc: Raecker, Scott; Connors, John; Schuerer, Neal; Flynn, Tom
Subject:Admin & Reg Meeting

Schaefer, Christina

From: Elisabeth Buck [Elisabeth.Buck@igov.state.ia.us]
Sent: Friday, February 16, 2001 10:11 AM
To: 'Schaefer, Christina'
Subject: RE: Admin. and Reg Request FY 2001

Cutting this amount from our personnel services would have a significant impact on our office. During the legislative sessions we employ four pages to assist with the heavy load of constituent inquires that we receive. The cost for these four high school students is \$11,500. The impact of these pages is expended during the last quarter of the fiscal year. Thank you for the opportunity to explain the impact of this deappropriation on the Governors Office budget. If you have any additional questions please do not hesitate to contact me.

Elisabeth Buck
Office of the Governor
State Capitol Building
Des Moines, IA 50319
515/281-0201 (tel)
515/281-6611 (fax)
Elisabeth.Buck@IGOV.state.ia.us <mailto:Elisabeth.Buck@IGOV.state.ia.us>

-----Original Message-----

From: Schaefer, Christina [SMTP:cschaef@legis.state.ia.us]
Sent: Wednesday, February 14, 2001 1:56 PM
To: Buck, Elisabeth <IGOV>
Subject: Admin. and Reg Request FY 2001

In your Department's Schedule 9 Personnel Utilization Report for FY 2001 Projected vs. Budgeted Personnel Services, taking into account the budgeted amounts for extra help, overtime, standby by, and sick leave shows the Department would be \$13,506 under budget for General Fund expenditures. The Chairs request your comments on how this may impact your Department if deappropriated.

This request is separate from the request regarding the 5.0% reduction recommendations.

Any questions, please call.

Christina Schaefer
Legislative Fiscal Bureau
ph: 515-281-7942
fax: 515-281-6625